

# Welcome to Waterloo Nursery

This booklet aims to tell you as much information as possible about our Nursery and we hope you will find it useful. We are here to help so, if there is something we have forgotten or you have any enquiries please do not hesitate to contact us.

## Contact Details.

Head Teacher:- Mr M Gray.

Chairman of Governors:- Mr E Collett.

Nursery Teacher:- Mrs S Casey.

Nursery Nurses:- Mrs A Kilby, Mrs M Barker.

Office Manager:- Mrs V Mansfield.

Secretaries:- Mrs K Berry, Mrs K Robinson.



Address:- Waterloo Road  
Blackpool  
FY4 3AG.



Nursery Tel. No:- (01253) 600650  
School Tel. No:- (01253) 315370  
School Fax. No:- (01253) 316493



E-mail:- [admin@waterloo.blackpool.sch.uk](mailto:admin@waterloo.blackpool.sch.uk)

# Nursery Aims.

At Waterloo Nursery we aim:-

- to provide a safe, secure and caring environment which allows all children to achieve to their full potential.
- to encourage children to develop their confidence and independence around the nursery.
- to lay the educational foundations that will support children throughout their school life.
- to provide children with opportunities to access all areas of the curriculum as laid out in the Early Learning Goals for the Foundation Stage.
- to foster positive links between home, nursery and the local community.

We hope that both you and your child have a memorable and enjoyable time at Waterloo School Nursery.



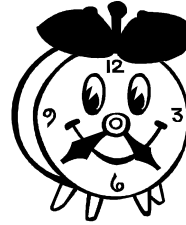
# Nursery Times.

Waterloo Nursery is a maintained Nursery. Children normally attend either 5 morning sessions or 5 afternoon sessions.

The times are:

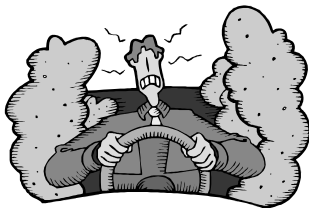
Morning Nursery: 9.00am until 11.30am.

Afternoon Nursery: 1.00pm until 3.30pm.



When the doors open we welcome parents to bring their children into Nursery and help them settle. This is a time for children to show parents what they do in Nursery and for parents to talk to their child about what they have been doing. It is also a time for parents to talk to the teacher, Mrs Casey, or their child's Key Worker about things that may have happened at home, or about any concerns they may have.

We aim to protect the children in our care, and therefore ask that we are informed if another adult, other than their parent, is to collect them. Please contact the school office or see the Nursery Teacher.



Sometimes you may be unavoidably delayed. **If you are going to be late collecting your child please telephone to let us know so that we are able to reassure them.**

Please help us to keep the Nursery children safe by making sure that all access gates are closed behind you as you enter or leave the premises. Thank you.

# *Wrap Around Care*

We are able to offer wrap around care in the Nursery. This will be supervised by qualified members of staff.

Children who attend morning nursery will be able to access the following care.

Breakfast club: 8.00am until 9.00am.

This will take place in the main school dining hall and children will be brought to Nursery. Breakfast is provided for an extra charge.

Lunchtime: 11.30am until 12.30pm.

Children will need to bring a packed lunch to eat in Nursery and can be collected from Nursery.

Children who attend afternoon nursery will be able to access the following care.

Lunchtime: 12.00 until 1.00pm.

Children will need to bring a packed lunch to eat in Nursery and will remain in Nursery until it opens.

After School Club: 3.30pm until 5.30pm.

This will take place in the main school hall along with children from the main school, and your child can be collected from there.

Nursery children are entitled to five sessions of 2½ hrs free, but out of Nursery hours provision is not covered and therefore there is a daily charge.

Breakfast club: £1 plus 55p for breakfast if required.

Lunchtime: £2.50

After School Club: £3.50

All Wrap Around Care fees must be paid in advance.

# Admissions

Children are normally admitted to Nursery in the September after their third birthday, the academic year before they start Reception.



Applications for places can be made after their second birthday.

Please see the Nursery Teacher to fill in an application form.

Parents will be contacted in the spring term before their child is due to start to see if they still require the place. Further information about starting nursery will be given when a reply is received.

Admissions to Nursery are based upon Blackpool Borough Councils' Admission Policy.

Children must be dry during the day, and must attend five morning or five afternoon sessions each week.

# Attendance

At Nursery we hope to prepare the children for life in full time school and we strongly believe that it is important to establish good routines early.

***So please be on time and come every day.***

If your child is going to be absent for any reason, please let us know so that we are able to ensure they have access to all activities.

# *Nursery Holidays.*

The term dates for 2007/08 are as follows.

School opens: Tuesday 4<sup>th</sup> September.

School closes: Friday 19<sup>th</sup> October.

School opens: Tuesday 30<sup>th</sup> October.

School closes: Wednesday 19<sup>th</sup> December.

School opens: Monday 7<sup>th</sup> January.

School closes: Friday 15<sup>th</sup> February.

School opens: Monday 25<sup>th</sup> February.

School closed: Friday 21<sup>st</sup> March and Monday 24<sup>th</sup> March

School closes: Friday 4<sup>th</sup> April.

School opens: Monday 21<sup>st</sup> April.

School closed: Monday 5<sup>th</sup> May.

School closes: Friday 23<sup>rd</sup> May.

School opens: Tuesday 3<sup>rd</sup> June.

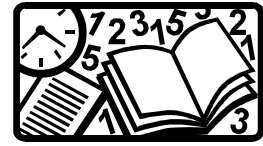
School closes: Wednesday 23<sup>rd</sup> July.



Please note that at the beginning of the first term starting dates will be staggered to allow the children to enter nursery in small groups.

# Nursery Curriculum.

In September 2000 the Foundation Stage Curriculum was introduced for Nursery and Reception classes. The curriculum covers six areas of learning and we aim to provide a balance of these areas in order to prepare them for full time school. All children will benefit from activities which are designed to meet their individual needs.



***Personal, Social and Emotional Development:-*** Helps children learn how to work, play and co-operate with others and mix in groups other than their families. Staff and parents/carers support children in developing a positive sense of themselves and an awareness of the needs of and respect for others.

***Communication, Language and Literacy:-*** Helps children to develop skills in talking and listening and in reading and writing by providing a rich learning environment where books and children's writing and conversation are valued. Children will learn these skills through well planned play, independent and adult led activities.

***Problem Solving, Reasoning and Numeracy:-*** Provides the foundation for numeracy and includes practical activities, matching, sorting, counting, pattern making and working with numbers, shapes and measures to develop mathematical ideas and language.

***Knowledge and Understanding of the World:-*** Forms the basis for future learning in history, geography, science, technology and information technology. Through practical activities and opportunities to explore a variety of materials children will develop the skills, knowledge and understanding that will help them make sense of the world.

***Creative Development:-*** Introduces children to a range of creative skills, providing them with opportunities to communicate and express their ideas and feelings through media such as painting, modelling, music, dance, drama or stories. This area focuses on how children's imagination develops and their ability to communicate and express their ideas and feelings in creative ways.

***Physical:-*** This area concentrates on developing children's ability to handle large and small equipment, physical control, co-ordination and ability to move in different ways. Children will learn how their bodies work and how to enjoy an active, safe and healthy life.

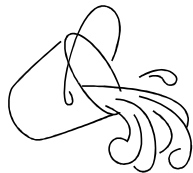
# Nursery Areas.

Children learn through play. They are encouraged to explore materials, solve problems, make connections, be imaginative and innovative, express themselves and to work with each other. In their play they are able to apply existing knowledge and to practise their skills. Play empowers children to make choices and to be active learners.

The areas in Nursery have been developed to promote independence and to provide a stimulating and exciting place to learn.



sand area



water area



reading corner



writing table



painting area



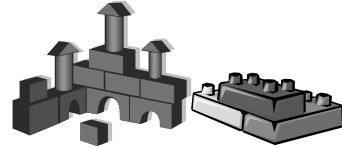
computer area



music area



listening centre



construction kits



small world play



puppet theatre



maths area



outside



playdough

Each half term the work will be based around a theme such as 'People who help us', 'Nursery Rhymes' or 'Journeys'. The plans will be on display in the Nursery and a copy will be sent home. Each week we will also send home an outline of activities that will take place the following week. During each session children will be given opportunities to have free play in any of the above areas, and also to work individually, or in small groups, with an adult.

## Key Workers

Your child will be allocated a key worker before they start Nursery, who you will meet at the home visit. The role of a key worker is to help settle the children in, keep records of their achievements and progress, and to liaise with parents. If you have any concerns about your child, or feel that there is something we need to know, you will be able to speak to their key worker or to the Nursery teacher.

# *Special Needs.*

Each child is an individual with widely differing needs. Some children may need extra support and in such cases we can request the help of the school Special Needs Coordinator (SENCO) and support services. This may result in additional support from an outreach teacher or from a nursery nurse. At every stage you will be consulted and informed.

The school has a Special Educational Resource Facility (SERF) for hearing impaired children. Nursery will provide places for both hearing and visually impaired children. There will be places available for children whose parents wish them to continue into Waterloo. In addition there will be assessment places for children about whom no decisions have been made regarding their statutory education. For further information about the SERF please contact Mrs Barlow.

We also make provision for children who are gifted and talented, providing them with an environment where they can continue to be stimulated and motivated to learn.

# *Assessment.*

At the beginning of the year your child will complete a series of tasks which will enable us to provide activities appropriate to their needs. We will ask you to complete a short questionnaire relating to his/her interests at home.

Throughout the year we will use the Pre-School Profile. This will go with your child into Reception, and be continued by the reception teachers, forming a record of your child's progress through the Foundation Stage.



# Nursery Cafe.



Children visit the café everyday. We offer a variety of snacks, and encourage each child to try the food. Sometimes we choose food to link with our topic, for example if we are learning about colours we would offer a variety of coloured food or if we are learning about journeys we would eat food from around the world. At other times your child may bake buns, butter toast, make sandwiches, or eat hot food. The café provides us with opportunities for learning in each area of the curriculum.



To cover the cost of snacks and cooking items we ask for a contribution of £1 each week.



We offer milk daily. It is subsidised by Blackpool Borough Council. At present the cost is £7 per term.



As part of the healthy schools initiative Blackpool Borough Council is providing a free piece of fruit each day for infant children. We will send this home, but ask that you put any rubbish in the bin, thank you.

# Nursery Trips.

We aim to take every opportunity to take advantage of the local area. Normally this would mean going for short walks to the local shop or church, but may on occasion require a bus to take us further afield. In such circumstances we may ask for a voluntary contribution to help support the cost of such trips. We ask for your support, as without it we would be unable to provide this type of activity.



# Uniform.

Your child will be encouraged to explore and investigate the Nursery. This will include painting, using playdough, creating models using glue, playing outside and crawling around the floor. They need to be able to climb, run, move freely and safely and not feel too worried if clothes get dirty (although we do wear aprons). For this reason we recommend that your child wears our uniform. This is simply a navy blue sweatshirt and white polo shirt with the Nursery logo.

The nursery sweatshirts are available from:-

1<sup>st</sup> Class Kids

106-108 Highfield Road, Blackpool.

Tel: 403798

Rawcliffes

19-21 Birley Street, Blackpool.

Tel: 628337

We ask that they wear grey trousers or a navy blue skirt, that preferably are pull up.

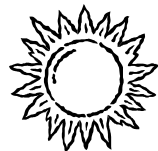
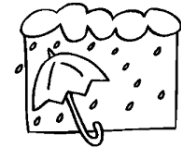


Please do not send children in jeans, dungarees or with a belt. Children are much happier when they can go to the toilet without having to ask for help.



Please remember that your child will have access to an outdoor area so they need appropriate clothing for the weather.

Please ensure that your child has a waterproof and warm coat. It would also be useful if they could bring a pair of wellies. On wet days children will only be allowed to play beyond the covered area if they have a waterproof coat and wellies.



In summer your child will need a sun hat. On hot days please make sure that they have had sun cream applied. Girls can wear a blue gingham dress and shorts are also practical.

Sun hats can be bought from the school office for £2.50.

**Please make sure that all items of clothing are clearly named.**

No jewellery may be worn in Nursery, except for one pair of sleeper earrings. However, the Nursery cannot accept responsibility for loss or damage so you are advised to remove earrings while your child is at Nursery. This will also prevent accidents, as children are often involved in physical activities such as climbing.



# Before Nursery.

We believe the induction process to be very important. Before your child starts Nursery you will be invited to a parents meeting where we will be able to give you more information about the nursery and the routines. You will have an opportunity to meet the Nursery Teacher and Nursery Nurse, and to have a look around the Nursery. Also at this meeting you will be able to make an appointment for a home visit.



The Nursery Teacher and your child's key worker will visit. It is not a visit for us to inspect your home, but an opportunity for us to meet your child in the place where they feel the most secure. It gives you the opportunity to tell us about your child and we are able to fill in the Nursery Admission forms. We will bring along some toys that your child will see in Nursery and some pictures of the Nursery for them to look at. It would be helpful if you could have your child's birth certificate available and two contact numbers.

We would expect children who are entering Nursery to be toilet trained but if you have any worries about this please speak to the Teacher during the home visit.

# Parents and Nursery.



It is our hope and our aim that parents will feel welcome in Nursery and will not feel afraid to seek advice or information about their children at any time.

## ***Keeping you informed.***

We feel it is as important for us to keep you informed as it is for you to keep us informed. Each week we will provide a plan of activities for the next week and information about forthcoming events. Each half term we will send home a book, 'My Year in Nursery', which will have pictures of your child in Nursery and comments about what your child has been doing. We ask that you write about things that you have been doing at home during the holidays.



## ***Visiting Nursery.***



As well as our 'Stay and Play' sessions we will be inviting you to join us in Nursery from time to time to watch us perform so watch out in the weekly newsletter.

## ***Helping us.***

We are always pleased to have parents in nursery to help. Please let us know if you would be able to help regularly or even just once in a while.



# *Phased Admission Policy.*

1. During the first week of the Autumn term children and parents are visited at home by the teacher and nursery nurse. The admission form is completed and a starting date for nursery is arranged at this time.
2. To ensure a smooth transition between home and school we admit the children in small groups each morning and afternoon. We find that this helps the children to settle into their new surroundings. Starting dates are chosen at random, the nursery staff arrange a mix of gender and dates of birth in each group.
3. The children are admitted in groups of six. On the day of starting parents are invited to bring their children at 9.30 a.m. or 1.15 p.m. which is thirty minutes after the nursery opens. During the first half hour of each session the nursery staff try to ensure that the established children are settled before the new intake arrive.
4. Parents are welcome to stay and work with their child, or to leave them if they feel they are settled.
5. Children with special educational needs may be admitted at a later date after consultation between the parents, headteacher and local authority.

# *Occasional Vacancy Policy.*

Vacancies may arise during the year for a number of reasons.

Decisions may need to be made about which children are to be admitted to fill the vacancies. The decisions will be made as quickly as possible by:

- any two members of the admissions panel, or the Appeals panel in exceptional circumstances (e.g. illness).
- All admissions will be in conformance with agreed criteria, in accordance with the Local Authority Policy, and records kept of decisions made.

If there is a surfeit of places, we may in certain circumstances, offer a place to a child whose 3<sup>rd</sup> birthday is in the autumn or spring term. Such places would be offered in January (for children who are 3 between September and December) or in May (for children who are 3 between January and April).

Waterloo Nursery follows Blackpool Borough Council's Admission Policy. If you have any further enquiries please contact the Nursery Teacher or Progress House.